

# APIPA Peer Review Workshop

(1-day Virtual Course)



## COURSE DESCRIPTION

This two-hour workshop will walk through the APIPA peer review manual and describe the peer review process and the forms and documents that peer review teams collect and prepare as part of an APIPA peer review. We will cover planning for a peer review, conducting the on-site review, and preparing the peer review reports at the end of the review. This workshop focuses on the practical work of an APIPA peer review team.



## WHAT YOU WILL LEARN

We will cover the contents of the APIPA Peer Review manual and the steps to prepare for a peer review and to complete while the peer review is underway. This is a practical workshop on the APIPA peer review process.



## WHO SHOULD ATTEND

This is a practical review of the peer review manual intended for peer review team members and leaders who will perform an APIPA peer review.



## TUITION FEES

With funding support from the United States Department of the Interior, Office of Insular Affairs, courses are available free of charge for government accountability professionals within the insular areas. The course fee is waived and there is no cost to register and attend. Professionals who do not meet the above criteria, please contact [info@pitiviti.org](mailto:info@pitiviti.org).

## OPTION 1



**September 30, 2022**

*(September 29, 2022  
for American Samoa,  
Hawaii, US Virgin Islands)*



**2 CPE Credit,**  
*Virtual Delivery*



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## OPTION 2



**November 22, 2022**

*(November 21, 2022  
for American Samoa,  
Hawaii, US Virgin Islands)*



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*Virtual Delivery*



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## COURSE DATE AND TIME








### OPTION 1

Option 1 of this course will take place on **September 30, 2022 (Guam time)**.  
Specific training times for each jurisdiction follow below:

	Palau	September 30, 2022	8:00 a.m. – 10:00 a.m.
	CNMI, Chuuk, Yap, Guam	September 30, 2022	9:00 a.m. – 11:00 a.m.
	Kosrae, Pohnpei	September 30, 2022	10:00 a.m. – 12:00 p.m.
	RMI	September 30, 2022	11:00 a.m. – 1:00 p.m.
	American Samoa	September 29, 2022	12:00 p.m. – 2:00 p.m.
	Hawaii	September 29, 2022	1:00 p.m. – 3:00 p.m.
	US Virgin Islands	September 29, 2022	7:00 p.m. – 9:00 p.m.

### OPTION 2

Option 2 of this course will take place on **November 22, 2022 (Guam time)**.  
Specific training times for each jurisdiction follow below:

	Palau	November 22, 2022	8:00 a.m. – 10:00 a.m.
	CNMI, Chuuk, Yap, Guam	November 22, 2022	9:00 a.m. – 11:00 a.m.
	Kosrae, Pohnpei	November 22, 2022	10:00 a.m. – 12:00 p.m.
	RMI	November 22, 2022	11:00 a.m. – 1:00 p.m.
	American Samoa	November 21, 2022	12:00 p.m. – 2:00 p.m.
	Hawaii	November 21, 2022	1:00 p.m. – 3:00 p.m.
	US Virgin Islands	November 21, 2022	7:00 p.m. – 9:00 p.m.

## INSTRUCTORS

### Drummond Kahn

Drummond Kahn serves on the faculty of the Graduate School USA, training auditors and financial managers in the U.S. and overseas. Since 1990, Mr. Kahn served in federal, state, and local government auditing positions, including Chief of Internal Audit Services for the Oregon Department of Transportation, Director of Audit Services for the City of Portland, State Audit Administrator for the Oregon Audits Division, and in the U.S. Government Accountability Office.

Mr. Kahn is a past national President of the Association of Local Government Auditors. He teaches graduate courses at Portland State University's Hatfield School of Government and in the University of Oregon's Master of Accounting program.



In 2014, Mr. Kahn was named one of the 15 Most Influential Professionals in Government Auditing by the Institute of Internal Auditors' American Center for Government Auditing, in recognition of "professionals who have positively impacted the practice of auditing in the public sector. In 2013, the Association of Government Accountants presented Mr. Kahn the Frank Greathouse Distinguished Leadership Award for "sustained, outstanding leadership in financial management, resulting in notable contributions to the profession." In 2018, he was recognized with a Lifetime Achievement Award by the Association of Local Government Auditors.

Mr. Kahn holds a master's degree from the University of Oregon and a bachelor's degree from Whitman College. He is a Certified Internal Auditor, Certified Government Financial Manager, and Certified Government Auditing Professional. He has served on the Comptroller General's Advisory Council on Government Auditing Standards since 2009 and has chaired the Council since 2016.

## Vincent Duenas

Vincent Duenas began his government-auditing career in 2003 as a staff auditor with the Guam Office of Public Accountability. Through the years, he successfully climbed the OPA ranks as a Management Analyst I, Management Analyst II, and Auditor III / Audit Supervisor and became a part of OPA's management team before moving on to the Guam Waterworks Authority as the Internal Auditor. In 2017, Vincent had the opportunity to move back to the OPA and currently serves as an Accountability Auditor III / Audit Supervisor.

As an Audit Supervisor, Vincent supervises OPA staff in all aspects of the office: performance audits, financial audit oversight, procurement appeals, administrative matters, and grant administration. Vince also oversees OPA's information technology needs and the office's national award-winning website, [www.opaguam.org](http://www.opaguam.org). He is one of OPA's TeamMate champions, and was instrumental in the successful transition of the audit management software to TeamMate+ in 2022. He has also served in almost every capacity of a peer review team, from observer, team member, Peer Review Coordinator, and Peer Review Team Member.

Vincent has held several leadership positions in the Association of Government Accountants-Guam Chapter, including President, President-Elect, and Chairperson of the Programs, Awards, Communications, Website, and Newsletter committees. Under his leadership, the Guam Chapter received the National President's Award and the coveted Chapter Platinum Award. He was also the creator of the annual Professor John M. Phillips Excellence in Government Accountability Award, an award given annually to recognize a government professional who exemplifies and promotes excellence in government, outstanding leadership, high ethical standards, and innovative management. Vincent is also active in village, school, and youth sports organizations.

Vincent holds a master's degree in Public Administration and a bachelor's degree in Political Science with a minor in Public Administration from the University of Guam. He was a recipient of the Pedro "Doc" Sanchez Scholarship Program. He also graduated from the Executive Leadership Development Program in 2011.

