


Auditing Grants



COURSE DESCRIPTION

Understand the full grants management process, the current regulatory requirements governing grants and the role of auditors in developing strategies for assessing compliance and performance. Learn to develop audit objectives and procedures to identify issues and recommendations for constructive feedback, corrective action and accountability. Learn the stages of effective grants management from award, monitoring, audit and close-out. Become skillful at implementing strategies for auditing, application of cost principles performance measurement and reporting through each of the grant stages by applying those strategies in case studies. This class is part of the Graduate School USA Grants Management Certification program.

The structure of this course calls for 3-hour virtual sessions on Mondays, Tuesdays and Thursdays over a 3-week period.

 **November 2 to November 20, 2020**
(Mondays, Tuesdays, Thursdays)

 **9 a.m. to 12:00 p.m.**

 **Federated States of Micronesia** (National and State)

 **27 hours CPE Credit, Virtual Delivery**

WHAT YOU WILL LEARN

After successful completion of this course, participants will be able to:

1. Understand the full grants management process and current regulatory requirements governing grants
2. Identify the role of auditors in providing guidance and feedback to grants managers
3. Describe the role of auditors in providing audit recommendations, assistance and other constructive feedback to grants managers
4. Identify options for audit objectives and procedures that are achievable and will provide timely, useful information
5. Identify issues beyond compliance that need to be audited
6. Evaluate and select staff for audit assignments, and know how to manage and communicate effectively with them.

WHO SHOULD ATTEND

Auditors and others involved in the grants process.



COURSE DATE AND TIME

The course will take place from November 2 to November 19, 2020. Classes will run from 9:00am-12:00pm Pohnpei time (2:00pm-5:00pm Pacific Standard Time on the previous day).

Date	Topic	Hours
Week 1, Nov 2	Module 1 - Introduction to Auditing Grants and Cooperative Agreements	3
	Module 2 - Phases of the Grant Process – Pre-Award	
Week 1, Nov 3	Module 2 - Phases of the Grant Process – Pre-Award	3
Week 1, Nov 5	Module 2 - Phases of the Grant Process – Pre-Award	3
Week 2, Nov 9	Module 2 - Phases of the Grant Process – Post Award/Subrecipient Monitoring and Subcontracts	3
Week 2, Nov 10	Module 3 – Cost Principles	3
Week 2, Nov 12	Module 4 – Risk Analysis	3
	Module 4 – Developing and Audit Program	
Week 3, Nov 16	Module 4 – Developing and Audit Program	3
Week 3, Nov 17	Module 4 – Developing and Audit Program	3
	Module 5 – Practical Exercise	
Week 3, Nov 19	Module 5 – Complete Practical Exercise	3
		27

INSTRUCTOR

Robert Adachi

Bob Adachi graduated from the University of California at Berkeley's Haas School of Business and began his Federal career with the Internal Revenue Service. Bob then joined the Environmental Protection Agency Office of the Inspector General and has been involved in every type of audit conducted within the OIG ranging from performance audit to financial audits of grantees and EPA direct contractors. He has also provided assistance to the Office of Investigations in connection with grant and contract related fraud.



Bob has been the recipient of numerous awards including:

- President's Council for Integrity and Efficiency (PCIE) Awards for Excellence
- Council of the Inspectors General on Integrity and Efficiency (CIGIE) Awards for Excellence
- EPA Gold Medals for Commendable Service to the Agency
- OIG Honor Award for Exceptional Contributions

Bob was the Director of Forensic Audits for the EPA Office of Inspector General from October 2008 till his retirement in October 2015.

Bob has been an instructor with the Council of Inspectors General for Integrity and Efficiency, the Association of Government Accountants (AGA) and Graduate School USA. Bob has made presentations to various organizations including the AGA, the Association of Certified Fraud Specialists, the Northwest and Western Intergovernmental Audit Forum, as well as numerous Government conferences and training courses.