

# Contract Auditing: A Review of Small Purchases to Open Contracts (3-day virtual course)

## COURSE DESCRIPTION

The Coronavirus Aid, Relief, and Economic Security (Cares) Act has increased the use of contracts at the Federal, State and Local government level. One of the challenges in contracting is to ensure that the prices being paid for goods and services are fair and reasonable. To achieve that end, the role of the auditor is essential. This course will deal with the auditor's role in contract auditing and will emphasize the knowledge and skills necessary to evaluate contract proposals and audit contractor billings.

## WHAT YOU WILL LEARN

### *The auditor will learn how to:*

- Use the Federal Acquisition Regulations (FAR) and the Cost Accounting Standards to determine the allowability, allocability and reasonableness of costs;
- Calculate indirect allocation rates and how they are applied to contracts;
- Evaluate contract proposals; and
- Audit contract billings.

### *The course will also cover the following topics:*


- Micro-Purchases;
- Simplified Acquisition;
- Open Procurements; and
- Contract Types

## WHO SHOULD ATTEND

Auditors, Financial Managers, Program Managers and others involved in managing the contracting process.

## TUITION FEES

With funding support from the United States Department of the Interior, Office of Insular Affairs, courses are available free of charge for government accountability professionals within the insular areas. The course fee is waived and there is no cost to register and attend. Professionals who do not meet the above criteria, please contact [info@pitiviti.org](mailto:info@pitiviti.org).

 **February 8 – February 10, 2021**

*(February 7-February 9, 2021 American Samoa, Hawaii, US Virgin Islands)*









 **9 hours CPE Credit, Virtual Delivery**

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<https://www.addevent.com/event/ax5815325>

## COURSE DATE AND TIME

This course will take place from **February 8 through February 10, 2021** (Guam time). Specific training times for each jurisdiction follow below:

 Palau	2/8 – 2/10	9:30 a.m. to 12:30 p.m.
 Guam, CNMI, Chuuk, Yap	2/8 – 2/10	10:30 a.m. to 1:30 p.m.
 Kosrae, Pohnpei	2/8 – 2/10	11:30 a.m. to 2:30 p.m.
 RMI	2/8 – 2/10	12:30 p.m. to 3:30 p.m.
 Fiji	2/8 – 2/10	1:30 p.m. to 4:30 p.m.
 Samoa	2/8 – 2/10	2:30 p.m. to 5:30 p.m.
 American Samoa	2/7 – 2/9	1:30 p.m. to 4:30 p.m.
 Hawaii	2/7 – 2/9	2:30 p.m. to 5:30 p.m.
 US Virgin Islands	2/7 – 2/9	8:30 p.m. to 11:30 p.m.

## INSTRUCTOR

### Robert Adachi

Bob Adachi graduated from the University of California at Berkeley's Haas School of Business and began his Federal career with the Internal Revenue Service. Bob then joined the Environmental Protection Agency Office of the Inspector General and has been involved in every type of audit conducted within the OIG ranging from performance audit to financial audits of grantees and EPA direct contractors. He has also provided assistance to the Office of Investigations in connection with grant and contract related fraud.

Bob has been the recipient of numerous awards including:

- President's Council for Integrity and Efficiency (PCIE) Awards for Excellence
- Council of the Inspectors General on Integrity and Efficiency (CIGIE) Awards for Excellence
- EPA Gold Medals for Commendable Service to the Agency
- OIG Honor Award for Exceptional Contributions

Bob was the Director of Forensic Audits for the EPA Office of Inspector General from October 2008 till his retirement in October 2015.

Bob has been an instructor with the Council of Inspectors General for Integrity and Efficiency, the Association of Government Accountants (AGA) and Graduate School USA. Bob has made presentations to various organizations including the AGA, the Association of Certified Fraud Specialists, the Northwest and Western Intergovernmental Audit Forum, as well as numerous Government conferences and training courses.

