

Grants Management: Writing Goals and Objectives Well

 2 Day In-Person Course



COURSE DESCRIPTION

In this session, you will acquire the necessary skills to write clear goals and SMART objectives that will help program implementers succeed in the future. Through examples and practice, you will be able to enhance your work plans, making it easier to evaluate your progress towards achieving your mission. This course is ideal for administrative and program staff of organizations involved in grant implementation. Please bring copies of your grant work plans, evaluation plans, and reporting requirements.

The course will span over two days, with 3-hour morning sessions and afternoon workshops. You will learn how to improve your work plans through clear writing and have the chance to create goals and objectives for your program while reviewing your current work plans.



WHAT YOU WILL LEARN

After successful completion of this course, participants should be able to:

- Review their grants goals and objectives for greater clarity
- Implement tactics for effective work plans
- Learn techniques on how to update their project/program narrative



WHO SHOULD ATTEND

This training is most relevant for staff involved in a grant's programmatic implementation.



TUITION FEES

With funding support from the United States Department of the Interior, Office of Insular Affairs, courses are available free of charge for government accountability professionals within the insular areas. The course fee is waived and there is no cost to register and attend. Professionals who do not meet the above criteria, please contact info@pitiviti.org.



July 26-27 2023



10 CPE Credit



In-Person Delivery



On-site,
US Virgin Islands
(TBD)



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Contact: Somere A. Webber

SEND EMAIL

somere.webber@omb.vi.gov





COURSE DATE AND TIME

This course will take place on July 26-27, 2023, USVI time.

Wednesday -Thursday July 26-27, 2023 9:00 a.m. – 12:00 p.m. and 1:00-3:00 p.m.

The structure of this course is 3-hour morning sessions over a two-day period followed by afternoon workshops. This 2-day half-day workshop will provide information about how to improve work plans through clear writing.



INSTRUCTORS

David Rykken, MPH

With over 20 years of experience in public service and working with various levels of government, David Rykken has held different positions in HHS headquarters in DC for the past 15 years. He has served as a Supervisory Management Analyst, a Senior Emergency Management Specialist, and a Supervisory Public Health Advisor. Before joining HHS, David was the Chief of the Ancillary Services in the Republic of Palau. Apart from his expertise in health care administration, he has worked in overseas development in African and Asian countries, as well as taught business and English courses in Indonesia, Thailand, and Turkey.

David holds a Postgraduate Diploma in Public Health Leadership and Management from the Fiji School of Medicine, an MPH in Policy and Administration from the University of North Carolina, and a Diploma from the United States Naval War College. He also has a BA from St. Olaf College and a teaching certification in ESL.

David is well-versed in organizing and conducting HSEEP, NIMS, OSHA, Hazmat, Grants Management, First Responder, Communications, and other competency-based training. He has taught all courses leading to the Graduate School Certificate in Grants Management and stays up-to-date with contract and grant oversight and monitoring issues.

