Introduction to Project Management (Virtual Instruction)

5-day virtual course

COURSE DESCRIPTION

Project Management is high demand professional skill in business. You can't look at a job description without seeing project management skills preferred or required. This class is a great introduction to what project management is and what project management does. This class uses a hands-on interactive approach to teach the high-level techniques needed to manage a project from concept to conclusion.

LEARNING OUTCOMES

Upon the completion of this course, you will be able to

- Identify a project and differentiate it from operations
- Understand the tools and techniques used to initiate, plan, execute, monitor, manage, and close a project properly
- Create an effective scope statement
- Identify and manage stakeholders
- Identify project changes and manage them effectively
- Identify, manage, and respond to risk
- Develop a preliminary schedule
- Identify and use some estimating techniques
- Discuss and use techniques to better manage and lead your team

WHO SHOULD ATTEND

This class is designed for any person new to project management or for a more experienced team leader or project manager who needs a refresher course.

TUITION FEES

With funding support from the United States Department of the Interior, Office of Insular Affairs, courses are available free of charge for government accountability professionals within the insular areas. The course fee is waived and there is no cost to register and attend, Professionals who do not meet the above criteria, please contact *info@pitiviti.org*.

March 14-18, 2022

(March 13-17, 2022 for American Samoa, Hawaii, US Virgin Islands)

15 CPE Credit
Virtual Delivery

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ADD TO CALENDAR
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COURSE DATE AND TIME

This course will take place from March 14-18, 2022 (Guam time). Specific training times for each jurisdiction follow below:

🔵	Palau	03/14-03/18	9:00 a.m. – 12:00 p.m.
⭐✳️🔵🔵	Guam	03/14-03/18	10:00 a.m. – 1:00 p.m.
🔵🔵	Kosrae, Pohnpei	03/14-03/18	11:00 a.m. – 2:00 p.m.
🔵	RMI	03/14-03/18	12:00 p.m. – 3:00 p.m.
🔵	American Samoa	03/13-03/17	1:00 p.m. – 4:00 p.m.
🔴	Hawaii	03/13-03/17	2:00 p.m. – 5:00 p.m.
VI	US Virgin Islands	03/13-03/17	8:00 p.m. - 11:00 p.m.

INSTRUCTOR

Clarissa J. Corbin,

MCCT, MOS, MCTS, MCT, ITIL, CSM, PMP

Clarissa has been teaching for over 25 years. She uses a wide variety of teaching strategies to motivate and to help her students learn. She began her career in elementary education. She progressed to university instruction where she taught at both Columbus State University and Boston University working directly with professional adults to improve their skills in technology, project management and business. She has continued her teaching in private business training clients worldwide as the President & CEO of Projections Consulting, Inc. Her motto is "she can't teach a person who's sleep." So, it is her job to make learning fun, interesting, and worthwhile.

Clarissa went on to work as Director of Training for a regional company and then began combining her leadership and teaching experience with curriculum development, business analysis and project management. While working with companies having diverse clients like Microsoft, Citibank, PNC Bank, Perot Systems, Synovus Trust, First Data Corporation, Abercrombie & Fitch, Symantec, and a host of governmental agencies, she successfully instructed and managed projects promulgating these emerging technologies, process improvements, leadership, management development, and IT service management strategies worldwide. She also authored and co-authored training manuals that were used nationally for these new technologies.

Clarissa served as Director of Boston University's TrainingTrack Project Management Programs for three years. She is the current owner and CEO of Projections Consulting, Inc., headquartered in Williamsburg, Virginia. Clarissa has been and remains a catalyst for new project management, service management, business analysis, management, and education initiatives.

Clarissa holds many technology and business certifications. She is certified as a project management professional (PMP) through the Project Management Institute (PMI), Information Technology Infrastructure Library (ITILv3) through Examination Institute for Information Science in the Netherlands (EXIN), and a Microsoft Certified Trainer (MCT) amongst others. She has spoken to many PMI chapters across the country and around the world and has personally interviewed and evaluated hundreds of experienced instructor candidates vying for placement in Boston University's vanguard project management program. Her leadership, project management, service management, and business analysis collaborations include work with project managers, instructors, PMI chapters, and businesses in the United States, Singapore, Trinidad & Tobago, Jamaica, China, Japan, South Korea, Hawaii, and Canada.