## Graduate School USA PITI-VITI PACIFIC & VIRGIN ISLANDS TRAINING INITIATIVES



# Introduction to Governmental Accounting & Reporting

4-day In-Person Course



https://learn.pitiviti.org/251

## COURSE DESCRIPTION

This 4-day (3 mornings + 1 full day) course is an introductory course for participants with little or no knowledge of governmental accounting. It provides an overview of governmental accounting systems and includes a basic introduction to accounting principles, internal controls, and documentation requirements. It is helpful for participants who have completed a college accounting course but have found it difficult to transfer that knowledge into a heavily computerized environment. In-class exercises enable participants to record journal entries, post them to the general ledger, and prepare financial statements. Note: This course "builds" from each day to the next. Participants should plan to attend the entire course or risk becoming lost because they have skipped a session.

The structure of this course calls for half-day and full-day classroom instruction over a period of four days. The instructor will be available to work with individual participants at their work sites during the afternoons on issues and problems related to the content of the training.



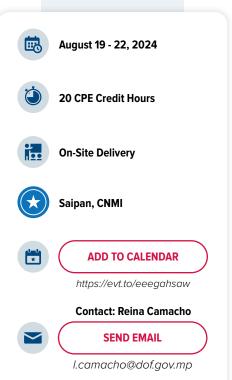
### WHAT YOU WILL LEARN:

After successful completion of this course, participants will be able to:

- 1. Practice the basic elements of double-entry bookkeeping in posting transactions to T-accounts, journals and ledgers.
- 2. Follow transactions through the entire accounting cycle, from analyzing, recording, posting, drawing a trial balance, and constructing financial statements.
- 3. Understand basic concepts of internal control as they apply to the accounting cycle and good accounting practice.
- 4. Understand unique features of governmental accounting including the use of funds.

### WHO SHOULD ATTEND

Personnel from governmental departments and agencies, and component units including accountants, grant and program managers, procurement, budget and administrative staff





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#### August 19-22, 2024

Classroom portion of this training will be held three mornings Monday, Tuesday, and Wednesday between 8:00 a.m. – 12:00 p.m. and a full day Thursday from 8 a.m. to 5 p.m. The instructor will be available in the afternoons to work one-on-one with course participants or with entire departments on real life accounting issues.

#### Day 1

August 19, 2024 8:00 a.m. to 12:00 p.m.

#### Day 2

August 20, 2024 8:00 a.m. to 12:00 p.m.

*Day 3* August 21, 2024 8:00 a.m. to 12:00 p.m. Day 4 August 22, 2024 8:00 a.m. to 5:00 p.m.



### Jeanne H. Yamamura, CPA, MIM, PHD

Dr. Yamamura (CPA, PhD) brings to APIPA more than thirty years of experience in industry and academia. She is licensed as a CPA in California and Nevada. She began as an auditor with Peat, Marwick, Mitchell & Co. (now KPMG) in San Francisco, California, and moved on to work as an Audit Manager for Touche Ross & Co. in the Commonwealth of the N. Marianas. She provided internal audit services for county government and for an international financial services company. She has also worked in a variety of positions ranging from Assistant Controller to Vice President of Finance in the savings and loan industry.

Following the completion of her doctoral studies at WSU, Dr. Yamamura taught accounting information systems and auditing at the University of Nevada Reno (UNR). In 2005, she served as Chairman of the Nevada Society of CPAs, the first academic to hold the position in the organization's 58-year history. In recent years, she has been providing training to island governments throughout Micronesia and the Virgin Islands, teaching students in a sustainable MBA program, and developing content for online MBA programs.

She has written articles appearing in the Journal of Accountancy, the CPA Journal, and the Internal Auditor as well as numerous academic journals. Her research focuses on the management of professionals and includes examination of factors impacting ethical judgments as well as the impact of cultural differences.

Dr. Yamamura received a Master of International Management from Thunderbird, American Graduate School of International Management in Glendale, Arizona, and a Ph.D. in Business Administration – Accounting from Washington State University in Pullman, Washington.





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