

Introduction to Grants Management

 3-day Virtual Course



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COURSE DESCRIPTION

The Introduction to Grants Management course provides an updated understanding of grants and cooperative agreements. It covers the duties of recipients and the essential tasks that must be completed during the project period. This course is

perfect for administrative, finance, and program staff from organizations involved in grant implementation. It is also suitable for new staff members who lack extensive experience in grants management on existing grants.

The course aims to educate participants on how to effectively implement grants and internal controls while providing guidance on finding resources and complying with grant management regulations. The course offers opportunities to create grants management tools and perform program assessments.

WHAT YOU WILL LEARN:

After successful completion of this course, participants should be able to:

- Understand the key roles and responsibilities of grantor staff and recipients.
- Describe organizational processes that must be put in place to manage the grant effectively.
- Be aware of the tasks that must be performed during the lifecycle of the grant.
- Implement effective strategies for managing your grant
- Execute post-award amendments.
- Understand the financial requirements for implementing grants.
- Complete a continuation application (Forms, Budget, and Progress).
- Gain awareness on how to update their project/program narrative.
- Locate federal regulations applicable to grant recipients.
- Identify common financial management issues.
- Get updates on reporting and audit requirement.

WHO SHOULD ATTEND

This training is most relevant for staff involved in a grant's programmatic implementation.



March 19-21, 2024

March 18 - 20, 2024

*American Samoa, Hawaii, U.S.
Virgin Islands)*



6 CPE Credit



Virtual Course



ADD TO CALENDAR

<https://evt.to/emuidsgow>





TUITION FEES

With funding support from the United States Department of the Interior, Office of Insular Affairs, courses are available free of charge for government accountability professionals within the insular areas. The course fee is waived and there is no cost to register and attend. Professionals who do not meet the above criteria, please contact info@pitiviti.org.



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COURSE DATE AND TIME

This course will take place on March 19-21, 2024 (Guam time). Specific training times for each jurisdiction follow below:

 Palau	03/19-03/21	08:00 a.m. – 10:00 a.m.
 CNMI, Chuuk, Yap, Guam	03/19-03/21	09:00 a.m. – 11:00 a.m.
 Kosrae, Pohnpei	03/19-03/21	10:00 a.m. – 12:00 p.m.
 Fiji, RMI	03/19-03/21	11:00 a.m. – 01:00 p.m.
 American Samoa	03/18-03/20	12:00 p.m. – 02:00 p.m.
 Hawaii	03/18-03/20	01:00 p.m. – 03:00 p.m.
 U.S. Virgin Islands	03/18-03/20	07:00 p.m. – 09:00 p.m.



INSTRUCTOR

David Rykken, MPH

David Rykken has more than 25 years of experience in public service working with all levels of government. He has worked for HHS at headquarters in DC for the last 15 years as a Supervisory Management Analyst, a Senior Emergency Management Specialist, and a Supervisory Public Health Advisor.

Prior to working for HHS, David was the Chief of the Ancillary Services in the Republic of Palau. In addition to his experience in health care administration, he has spent several years doing overseas development work in African and Asian countries and has taught business and English courses in Indonesia, Thailand and Turkey.

David has a Postgraduate Diploma in Public Health Leadership and Management from the Fiji School of Medicine, an MPH in Policy and Administration from the University of North Carolina and a Diploma from the United States Naval War College as well as a BA from St. Olaf College and a teaching certification in ESL.

David has organized and conducted HSEEP, NIMS, OSHA, Hazmat, Grants Management, First Responder, Communications and other competency-based trainings. He has taught all of the Graduate School courses that lead to the Certificate in Grants Management and stays current on issues related to oversight and monitoring of contracts and grants.

